



UNITED STATES DEPARTMENT OF COMMERCE  
National Oceanic and Atmospheric Administration  
NATIONAL MARINE FISHERIES SERVICE  
NORTHEAST REGION  
55 Great Republic Drive  
Gloucester, MA 01930-2276

April 1, 2011

Federal Permit Number: «NUM»  
«OWN»  
«STRT1»  
«STRT2»  
«CITY», «ST» «ZIP1»

Dear «OWN»,

**Enclosed are the *Instructions for Reporting Research Set-Aside (RSA) Landings using the National Marine Fisheries Service (NMFS) Interactive Voice Response (IVR) System*.** This letter is being sent to all vessels that are authorized to harvest research set-aside quota. Enclosed please find your Research Set-Aside project code and an IVR reporting worksheet.

#### **Research Set-Aside Program IVR Reporting Requirements:**

The IVR call-in system enables authorized vessels to report RSA quota landings on a trip-by-trip basis. If no RSA quota is landed on a particular trip, catch should be reported as zero. Under the requirements of the RSA Program, vessels must call the IVR system within 24 hours prior to departing port to start an RSA compensation fishing trip, and call within 24 hours after docking to end a trip. Vessels will be given a separate confirmation number for each call.

The Fisheries Data Services Division may report vessel owners to the NOAA Fisheries Service Office of Law Enforcement for failure to submit all, incomplete or inaccurate reports or for failure to report in a timely fashion. Activities that do not comply with the provisions of the Magnuson-Stevens Act, or that are conducted outside the scope of the Research Set-Aside Program, may subject the violator to fines and/or permit sanctions.

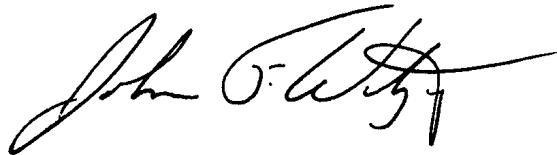
#### **Fishing Vessel Trip Report (FVTR) Reporting Requirements:**

Reporting to the IVR call-in system does not exempt you from your weekly or monthly FVTR reporting requirements. The owner or operator of any vessel issued Federal permits for species requiring mandatory reporting must submit a FVTR for all fishing trips, regardless of species fished for or caught. Weekly FVTRs are due by midnight of the first Tuesday following the fishing activity, while monthly FVTRs must be postmarked by the 15th day of the month following the fishing activity. If no fishing activity takes place during a week or month, a negative report must be submitted.

**Additional Information:**

For more information on IVR reporting requirements, please contact the Sustainable Fisheries Division at (978) 281-9315, or visit our web site at <http://www.nero.noaa.gov/>. To report problems with the IVR call-in system, please contact Alison Verry in the Fisheries Data Services Division at (978) 281-9209.

Sincerely,

A handwritten signature in black ink, appearing to read "John F. Witzig". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

John F. Witzig, Ph.D.  
Director  
Fisheries Data Services Division

Enclosures



