



**United States Department of Commerce**  
**National Oceanic and Atmospheric Administration**  
NATIONAL MARINE FISHERIES SERVICE  
NORTHEAST REGION  
One Blackburn Drive  
Gloucester, MA 01930

February 9, 2004

Federal Permit Number: «NUM»  
«OWN»  
«STRT1»  
«STRT2»  
«CITY», «ST» «ZIP1»

Dear «OWN»,

Enclosed are the *Instructions for Reporting Deep-Sea Red Crab landings using the National Marine Fisheries Service (NMFS) Interactive Voice Response (IVR) system*. These are being sent to vessels issued a permit requiring submission of trip-based landings summaries for quota-managed species. Quota-managed species include: Atlantic herring, red crab & golden tilefish.

Included with this package is a one page summary explaining the recent upgrade and minor changes to the IVR call-in system. These were effective January 27, 2004. Your reporting requirements have not changed, nor has the toll free number you currently call to report your landing information. The minor changes include: A female voice; a faster and easier call menu; additional menu choices; and a longer and more comprehensive confirmation number (11-12 digits).

Enclosed within this packet is your confidential vessel code for accessing the NMFS IVR call-in system and an updated worksheet. A list of the NOAA Fisheries Field Offices and contact numbers is also included.

#### IVR Red Crab Reporting Requirements

The IVR call-in system is designed to allow vessels to report red crab landings for each trip on which red crab are landed. If no red crab were landed for a particular trip, vessels are not required to submit a negative report through the IVR call-in system. The requirements of the FMP for red crab are:

- The vessel must report their total red crab landings for any fishing trip that lands red crab, via the NMFS IVR call-in system, within 24 hours of the termination of that trip.
- The vessel must record the landing confirmation number they received when terminating the trip via the days-at-sea call-in system and report it through the NMFS IVR call-in system.
- The vessel must indicate the condition in which they landed the red crab (whole, butchered, or partially processed).

Butchered red crab is identified as crab landed in half sections where gills and viscera have not been removed. Partially processed red crab is identified as crab landed in half sections where gills and viscera have been removed.

### Fishing Vessel Trip Reports

A requirement of your Federal limited access red crab permit is that you submit Fishing Vessel Trip Reports (FVTRs) for all fishing trips, regardless of species fished for or caught. These reports must be submitted no later than the 15th day of the month after a fishing trip is landed. If no fishing activity takes place during a month, a negative report must be submitted. Landings reported via the IVR call-in system do not satisfy your Vessel Trip Report requirement.

### Additional Information

For more information about Quota Monitoring or IVR call-in reporting please contact your local Field Office or login to the NOAA Fisheries Website at: <http://www.nero.noaa.gov/ro/doc/fso.htm>. For more information about the IVR call-in system or IVR call-in system upgrade, please contact the Fishery Statistics Office at (978) 281-9209.

Sincerely,



John F. Witzig, Ph.D.  
Director  
Fisheries Statistics Office

Enclosures



## 2004 Red Crab Vessel Worksheet for the NMFS Interactive Voice Response System

This worksheet is an example of the information needed to submit red crab landings. It may be copied and used as a personal record for each trip report submitted using the IVR call-in system. Worksheets should not be submitted to NMFS.

### Call phone number: 1-888-284-4904

1. Press 2 for vessel reporting.
2. Enter your 6 digit permit number and 5 digit vessel code (you may **not** want to write this down).

Permit Number							Vessel Code				

3. Press 4 to report red crab landing information.
4. Enter the landing confirmation number you received from the DAS call-in system.

DAS Landing Confirmation Number

5. Enter the pounds of red crab landed.

Pounds of Red Crab Landed

6. Enter the catch composition:
  - Press 1 for whole red crab.
  - Press 2 for butchered red crab.
  - Press 3 for partially processed red crab.

Confirmation Number for this Call*											

\* Note: As of January 27, 2004, you will only receive one confirmation number for each call you make to the upgraded IVR call-in system; you will no longer receive multiple confirmation numbers within each call.



# NATIONAL MARINE FISHERIES SERVICE

## Northeast Regional Office

### Fisheries Statistics Office



Phone: 978 281-9264 Fax: 978 281-9161  
 Web: <http://www.nero.noaa.gov/ro/doc/fso.htm> Email: [reporting.ne@noaa.gov](mailto:reporting.ne@noaa.gov)

**John Witzig, PhD**  
 Office Director

**Information Systems Section**  
 Reggie Howe, Section Chief

**Fishery Analysis & Monitoring**  
 Stanley Wang, PhD, Section Chief

**Fishery Information Section**  
 Greg Power, Section Chief

**FISHERY DATA PRODUCTION**  
 Dan D'Entremont  
 Phone: 978 281-9246

**PERMITS OPERATIONS**  
 Ted Hawes  
 Phone: 978 281-9370

#### Field Offices

<u>NEW ENGLAND AREA</u>		
<b>Portland ME</b>	207 780-3322	Scott McNamara*
FAX	207 780-3340	Steve Link
MARINE TRADE CTR SUITE 212 2 PORTLAND FISH PIER PORTLAND ME 04101-4633		
<b>Gloucester MA</b>	978 281-9363	Buddy Heiskel
FAX	978 281-9286	Don Mason
11-15 PARKER ST GLOUCESTER MA 01930-3025		
<b>New Bedford MA</b>	508 999-2452	Dennis Main*
FAX	508 984-0063	Steve Kelly
37 NORTH SECOND ST NEW BEDFORD MA 02740-6329		
<b>Chatham MA</b>	508 945-5961	Lorraine Spenle
FAX	508 945-3793	
29C STAGE HARBOR RD CHATHAM MA 02633-2268		
<b>Woods Hole MA</b>	508 495-2309	John Mahoney
FAX	508 495-2258	
NMFS/NEFSC 166 WATER ST WOODS HOLE MA 02543-1026		
<b>Point Judith RI</b>	401 783-7797	Walter Anoushian*
FAX	401 782-2113	Chris Zanni
83 STATE ST 2ND FL P.O. BOX 547 NARRAGANSETT, RI 02882-0547		

<u>MID-ATLANTIC AREA</u>		
<b>East Hampton NY</b>	631 324-3569	Erik Braun*
FAX	631 324-3314	
62 NEWTON LN #203 EAST HAMPTON NY 11937-2483		
<b>Patchogue NY</b>	631 475-6988	David McKernan
FAX	631 289-8361	
50 MAPLE AVE P.O. BOX 606 PATCHOGUE NY 11772-0606		
<b>Riverhead NY</b>	631 727-7850	Tara Frolich
FAX	631 369-5944	Greg Gorniok
39 SOUND AVE RIVERHEAD NY 11901-1117		
<b>Toms River NJ</b>	732 349-3533	Gene Steady
FAX	732 349-4319	Nicole Wesley
26 MAIN ST P.O. BOX 143 TOMS RIVER NJ 08754-0143		
<b>Cape May NJ</b>	609 884-2113	Walt Makowski*
FAX	609 884-4908	Ingo Fleming
1382 LAFAYETTE ST P.O. BOX 624 CAPE MAY NJ 08204-0624		
<b>Hampton VA</b>	757 723-3369	David Ulmer*
FAX	757 728-3947	Steve Ellis
P.O. BOX 69043 HAMPTON, VA 23669-9343		

# NMFS Interactive Voice Response (IVR) System Information Sheet ~ Red Crab



Toll Free IVR Call-in Number  
1-888-284-4904

## ~ IVR System Upgrade ~ January 2004

The NMFS Interactive Voice Response (IVR) System has been upgraded with new software. The upgrade will make weekly reporting both faster and easier.

Your reporting requirements have not changed and neither has the toll free number you currently call to report your landings of quota-managed species.

### ~ Changes Include ~

- ❖ A computer-generated female voice.
- ❖ A faster & easier call menu.
- ❖ Additional main menu choices to accommodate several new programs utilizing the IVR call-in system.
- ❖ A longer, more comprehensive confirmation number (11-12 digits long). You will only receive one confirmation number per call.

Please contact the Fishery Statistics Office with any questions regarding the system upgrade at (978) 281-9209.

## A Review of the IVR Call-in System

The Interactive Voice Response (IVR) system allows vessels to quickly and easily report their weekly fish landings using a touch-tone telephone. Vessels holding federal permits for any of the quota-managed species are required to report their landings to the NMFS call-in system. Vessels located in states with their own quota monitoring systems may be required to report their landings to their state system as well. Contact your state agency for additional information.

## Reporting Weekly Landings

- Red Crab vessels must report their total red crab landings for any fishing trip landing red crab, via the NMFS IVR system, within 24 hours of the termination of each trip.
- Red Crab vessels must record the landing confirmation number they received when terminating the trip via the Days-at-Sea call-in system and report it through the NMFS IVR system.
- Red Crab vessels must indicate the condition in which they landed the red crab (whole, butchered, or partially processed).

## Submitting Negative Reports

Red Crab vessels are not required to submit a negative report to the IVR system if no red crab were landed on a particular trip.

## Quota-Managed Species ~ Vessels

Atlantic Herring  
Golden Tilefish  
Deep-Sea Red Crab

## Corrections

If you need to make corrections or adjustments to the data you have already submitted to the IVR call-in system, please contact your local Field Office as soon as possible.

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## ~ Additional Information ~

For more information about Quota Monitoring or IVR reporting please contact your local Field Office or login to the NOAA Fisheries Website at: <http://www.nero.noaa.gov/ro/doc/fso.htm>.